

GOVERNANCE COMMITTEE REPORT

Hal Franke (chairperson)

April 7, 2008

The Governance Committee recommends the following amendments to the Resolution of Cooperation:

1. Amend Section VII—Financial Provisions to change the fee structure from the current complicated formula (based on calculations of jurisdiction area, population, and assessed valuation) to an annual flat fee.

Explanation: The current fee structure is extremely complicated and difficult to administer since it is based on assessed valuation, geographic area and population of each jurisdiction as well as various exceptions and alternatives. Some of the data changes annually and some decennially. Annual ranking, calculation of summary indices, and categorization into quintiles is cumbersome and time consuming and difficult to explain to new members. Planning Partnership services and benefits are relatively similar for each jurisdiction. Therefore, assessing fees based on criteria such as jurisdiction size or population seems inappropriate.

2. Amend Section VIII—The Planning Partnership to change the method of appointing jurisdiction member representatives from the current cumbersome method based on population of each member jurisdiction to a simpler default appointment model where the highest ranking elected official (or their designee) of each member jurisdiction is by default appointed as their representative on the Planning Partnership.

Explanation: The current method of appoint representatives requires annual actions by all jurisdictions and constant reminders and notices by RPC staff to accommodate a cumbersome annual process of obtaining appointments and constantly changing contact information for such appointments. The role of representatives has changed considerably since the Planning Partnership was first established. In 2001, representatives were engaged in monthly and sometimes weekly meetings as we developed the organization and the comprehensive plan (Community COMPASS) for Hamilton County. Now in an implementation phase, the Planning Partnership representatives meet annually primarily to elect officers while plan implementation and related work programs are carried out by a much broader set of partners and oversight is now largely the role of the executive committee. A simpler method of appointing representatives now seems warranted.

Deliberation and Adoption Process:

April 7, 2008	Presentation of amendment concepts at the Annual Meeting
May / June	Discussion and refinement by RPC jurisdiction members and Planning Partnership representatives
July / August	Voting by resolution of RPC jurisdiction members
Sept / Oct	Notification to all jurisdictions and request consideration in 2009 budgets
Jan 2009	Effective date of amendments if approved by written agreement of at least two-thirds of the RPC jurisdiction members

HAMILTON COUNTY REGIONAL PLANNING COMMISSION
**RESOLUTION OF COOPERATION
REESTABLISHING AND MODIFYING THE HAMILTON COUNTY REGIONAL PLANNING
COMMISSION AND ESTABLISHING THE PLANNING PARTNERSHIP**

Proposed Amendments (DISCUSSION DRAFT 3-20-08)

VII. FINANCIAL PROVISIONS

The funding agreement and related membership dues as approved in 1967 based on population and assessed valuation of each member municipality is hereby repealed.

Apportionment of Cost. On the effective date of this Agreement, the membership fee for each municipal planning commission and each township board of trustees shall be ~~\$1,500.00 for the year 2009, calculated based on the sum of the area index (current area of the jurisdiction divided by the average area of all Hamilton County jurisdictions) and the assessed valuation per capita index (assessed valuation per capita of the jurisdiction divided by the average assessed valuation per capita for all Hamilton County jurisdictions) as indicated in Attachment A.~~

~~Each political jurisdiction shall be ranked by its summary index number, and the 49 jurisdictions shall be divided into quintiles as shown in Attachment A for the year 2001. Fees shall be assessed in accordance with the following schedule for the year 2001:~~

1st quintile	\$500
2nd quintile	\$1,000
3rd quintile	\$2,000
4th quintile	\$3,000
5th quintile	\$4,000
	\$5,000 (City of Cincinnati only)
(Note: See Attachment A for a listing of communities in each quintile.)	

~~The Summary Index shall be calculated annually using the most current data available for population, area and assessed valuation. The HCRPC membership fee for each quintile shall be adjusted annually based on the rate of inflation as identified in the Consumer Price Index calculated by the Bureau of Labor Statistics for "all urban consumers, not seasonally adjusted, U.S. city average, all items". The resulting fees shall be modified annually to assure that the membership fee for each jurisdiction does not exceed 35 cents per capita beginning in 2003 and adjusted annually, based on the rate of inflation, in the same manner as the membership fees for each quintile. Annual membership fees will be invoiced in December of each year.~~

Subject to approval of the Hamilton County Board of County Commissioners, the remainder of such cost of maintaining the HCRPC shall be paid by the Board of County Commissioners.

Appropriation. The Commission shall at its regular January meeting each year make appropriation for its expenses for that year, which appropriation may be modified or supplemented from time to time during the year by the Commission, but shall at no time exceed the total amount received or due from cooperating municipalities, townships, county government, public agencies or from other sources.

VIII. THE PLANNING PARTNERSHIP

Membership Of The Planning Partnership. The regular membership of the Planning Partnership shall be composed of representatives who shall be the highest ranking elected official of each member jurisdiction or their designee, appointed by the governing bodies of political jurisdictions in Hamilton County as follows:

One member—all jurisdictions with less than 20,000 population, except that any such jurisdiction paying fees at the fourth or fifth quintile shown on Attachment A may, at its option, either appoint two representatives or pay fees of one half the rate established for it on Attachment A.

Two members—jurisdictions with 20,001 to 40,000 population

Three members—jurisdictions with 40,001 to 60,000 population

Four members—jurisdictions with 60,001 to 80,000 population

Five members—jurisdictions with over 80,000 population

It is recommended that representatives be selected that can provide an effective liaison with the jurisdiction's planning commission or planning committee, such as the chairperson of the planning commission or the planning director.

Alternates. One alternate member may be designated by the governing body of each political jurisdiction for each voting member. Alternates, in the absence of the regular member, shall be entitled to all of the privileges of regular membership except holding office.

Associate Members. Other individuals from public, private or civic sector organizations may, from time to time, be designated as associates by a majority vote of the members of the Planning Partnership present and voting at a regular meeting. An associate shall have none of the obligations of Planning Partnership membership except payment of associate dues, if any, shall be entitled to participate on committees and panels and shall be entitled to all other privileges of membership except those of holding office in the Planning Partnership or making motions and voting at regular meetings of the Planning Partnership.

Compatibility of Office. Any member of the Planning Partnership may hold any other elected or appointed public office.

XII. AMENDMENT

This shall constitute the full and complete agreement of the parties. This Agreement may be amended only by express written agreement of at least two-thirds of the signatories hereto, provided however, that no amendment shall become effective until the calendar year following such amendment, unless amended by unanimous approval, in which case it shall become effective immediately. Amendments shall be executed in the same manner as provided by law for the execution of this Agreement.

Fees Paid -- 2005

	Jurisdiction	Amount	Total
1	Addyston Village	\$371.00	\$371.00
2	Anderson Township	\$4,406.00	\$4,777.00
3	Blue Ash City	\$4,406.00	\$9,183.00
4	Cincinnati City	\$5,507.00	\$14,690.00
5	Cleves Village	\$1,024.00	\$15,714.00
6	Columbia Township	\$1,696.00	\$17,410.00
7	Deer Park City	\$1,101.00	\$18,511.00
8	Fairfax Village	\$712.00	\$19,223.00
9	Forest Park City	\$2,202.00	\$21,425.00
10	Glendale Village	\$804.00	\$22,229.00
11	Greenhills Village	\$551.00	\$22,780.00
12	Loveland City	\$1,101.00	\$23,881.00
13	Miami Township	\$2,203.00	\$26,084.00
14	Milford City	\$551.00	\$26,635.00
15	Montgomery City	\$3,304.00	\$29,939.00
16	North Bend Village	\$221.00	\$30,160.00
17	Sharonville City	\$1,652.00	\$31,812.00
18	Springdale City	\$3,304.00	\$35,116.00
19	Springfield Township	\$3,304.00	\$38,420.00
20	Symmes Township	\$1,652.00	\$40,072.00
21	Village of Indian Hill City	\$2,169.00	\$42,241.00
22	Wyoming City	\$2,202.00	\$44,443.00

2005 average fee of 22 member jurisdictions = \$2,020

2005 average fee of 21 member jurisdictions (excluding Cincinnati) = \$1,854

2005 average fee of all 49 jurisdictions = \$1,702

2005 average fee of 48 jurisdictions (excluding Cincinnati) = \$1,623

Fees Paid -- 2006

	Jurisdiction	Amount	Total
1	Anderson Township	\$4,497.00	\$4,497.00
2	Cheviot	\$562.00	\$5,059.00
3	Cincinnati City	\$5,621.00	\$10,680.00
4	Cleves Village	\$1,045.00	\$11,725.00
5	Columbia Township	\$1,731.00	\$13,456.00
6	Deer Park City	\$1,124.00	\$14,580.00
7	Elmwood Place	\$562.00	\$15,142.00
8	Evendale	\$1,157.00	\$16,299.00
9	Fairfax Village	\$727.00	\$17,026.00
10	Forest Park City	\$2,248.00	\$19,274.00
11	Glendale Village	\$820.00	\$20,094.00
12	Greenhills Village	\$562.00	\$20,656.00
13	Loveland City	\$1,124.00	\$21,780.00
14	Mariemont Village	\$1,277.00	\$23,057.00
15	Milford City	\$562.00	\$23,619.00
16	Montgomery City	\$3,372.00	\$26,991.00
17	Reading	\$1,124.00	\$28,115.00
18	Silverton City	\$1,124.00	\$29,239.00
19	Springdale City	\$3,372.00	\$32,611.00
20	Springfield Township	\$3,372.00	\$35,983.00
21	Symmes Township	\$1,686.00	\$37,669.00
22	Village of Indian Hill City	\$2,214.00	\$39,883.00
23	Wyoming City	\$2,248.00	\$42,131.00

2006 average fee of 23 member jurisdictions = \$1,755

2006 average fee of 22 member jurisdictions (excluding Cincinnati) = \$1,660

2006 average fee of all 49 jurisdictions = \$1,737

2006 average fee of 48 jurisdictions (excluding Cincinnati) = \$1,657

Fees Paid – 2007

	Jurisdiction	Amount	Total
1	Arlington Heights	\$353.00	\$353.00
2	Addyston Village	\$396.00	\$749.00
3	Anderson Township	\$4,703.00	\$5,452.00
4	Blue Ash City	\$4,703.00	\$10,155.00
5	Cheviot	\$588.00	\$10,743.00
6	Cincinnati City	\$5,879.00	\$16,622.00
7	Cleves Village	\$1,093.00	\$17,715.00
8	Columbia Township	\$1,810.00	\$19,525.00
9	Deer Park City	\$1,175.00	\$20,700.00
10	Elmwood Place	\$588.00	\$21,288.00
11	Evendale	\$1,210.00	\$22,498.00
12	Fairfax Village	\$760.00	\$23,258.00
13	Glendale Village	\$858.00	\$24,116.00
14	Green Township	\$4,703.00	\$28,819.00
15	Greenhills Village	\$588.00	\$29,407.00
16	Harrison Township	\$1,763.00	\$31,170.00
17	Lockland	\$1,175.00	\$32,345.00
18	Loveland City	\$1,175.00	\$33,520.00
19	Mariemont Village	\$1,336.00	\$34,856.00
20	Milford City	\$588.00	\$35,444.00
21	Newtown Village	\$948.00	\$36,392.00
22	North Bend Village	\$236.00	\$36,628.00
23	North College Hill	\$588.00	\$37,216.00
24	Reading	\$1,175.00	\$38,391.00
25	Silverton City	\$1,175.00	\$39,566.00
26	Springdale City	\$3,527.00	\$43,093.00
27	Springfield Township	\$3,526.00	\$46,619.00
28	Symmes Township	\$1,763.00	\$48,382.00
29	Whitewater Township	\$2,180.00	\$50,562.00
30	Wyoming City	\$2,351.00	\$52,913.00

2007 average fee of 30 member jurisdictions = \$1,764

2007 average fee of 29 member jurisdictions (excluding Cincinnati) = \$1,622

2007 average fee of all 49 jurisdictions = \$1,817

2007 average fee of 48 jurisdictions (excluding Cincinnati) = \$1,732

Fees Paid -- 2008

	Date	Jurisdiction	Amount	Total
1	01/24/2008	Reading	\$1,205.00	\$1,205.00
2	01/24/2008	Wyoming	\$2,411.00	\$3,616.00
3	01/24/2008	Elmwood	\$603.00	\$4,219.00
4	01/24/2008	Fairfax	\$779.00	\$4,998.00
5	01/24/2008	Greenhills	\$603.00	\$5,601.00
6	01/24/2008	Blue Ash	\$4,823.00	\$10,424.00
7	01/24/2008	Miami Township	\$2,411.00	\$12,835.00
8	01/28/2008	Milford	\$603.00	\$13,438.00
9	01/28/2008	Woodlawn	\$1,132.00	\$14,570.00
10	01/29/2008	Cheviot	\$803.00	\$15,373.00
11	01/31/2008	Mariemont	\$1,370.00	\$16,743.00
12	01/31/2008	North Bend	\$242.00	\$16,985.00
13	01/31/2008	Newtown	\$972.00	\$17,957.00
14	01/31/2008	Green Township	\$4,823.00	\$22,780.00
15	02/04/2007	Glendale	\$880.00	\$23,660.00
16	02/05/2008	Springfield Township	\$3,616.00	\$27,276.00
17	02/07/2008	Evendale	\$1,241.00	\$28,517.00
18	02/07/2008	Columbia	\$1,856.00	\$30,373.00
19	02/07/2008	Deer Park	\$1,205.00	\$31,578.00
20	02/14/2008	Symmes Township	\$1,808.00	\$33,386.00
21	02/20/2008	Addyston	\$406.00	\$33,792.00
22	02/29/2008	North College Hill	\$603.00	\$34,395.00
23	02/29/2008	Cleves	\$1,121.00	\$35,516.00
24	03/11/2008	Lockland	\$1,205.00	\$36,721.00
25		Cincinnati	\$6,028.00	\$42,749.00

2008 average fee of 25 member jurisdictions = \$1,710

2008 average fee of 24 member jurisdictions (excluding Cincinnati) = \$1,530

2008 average fee of all 49 jurisdictions = \$1,863

2008 average fee of 48 jurisdictions (excluding Cincinnati) = \$1,776

HAMILTON COUNTY REGIONAL PLANNING COMMISSION

Jurisdiction Membership Fees – 2008

Jurisdiction	2008 Fee
1. Addyston Village	\$406
2. Amberley Village	\$1,376
3. Anderson Township	\$4,823
4. Arlington Heights Villg.	\$362
5. Blue Ash City	\$4,823
6. Cheviot City	\$603
7. Cincinnati City	\$6,028
8. Cleves Village	\$1,121
9. Colerain Township	\$4,823
10. Columbia Township	\$1,856
11. Crosby Township	\$1,104
12. Deer Park City	\$1,205
13. Delhi Township	\$3,616
14. Elmwood Place Village	\$603
15. Evendale Village	\$1,241
16. Fairfax Village	\$779
17. Forest Park City	\$2,411
18. Glendale Village *	\$880
19. Golf Manor Village	\$603
20. Green Township	\$4,823
21. Greenhills Village	\$603
22. Harrison City	\$1,205
23. Harrison Township *	\$1,808
24. Lincoln Heights City	\$603
25. Lockland Village	\$1,205
26. Loveland City	\$1,205
27. Madeira City	\$2,411
28. Mariemont Village	\$1,370
29. Miami Township	\$2,411
30. Milford City	\$603
31. Montgomery City	\$3,617
32. Mount Healthy City	\$603
33. Newtown Village	\$972
34. North Bend Village	\$242
35. North College Hill City	\$603
36. Norwood City	\$1,205
37. Reading City	\$1,205
38. Sharonville City *	\$1,808
39. Silverton City	\$1,205
40. Springdale City	\$3,617
41. Springfield Township	\$3,616
42. St. Bernard City	\$1,205
43. Sycamore Township	\$3,617
44. Symmes Township *	\$1,808
45. Terrace Park Village	\$913
46. Village of Indian Hill City *	\$2,374
47. Whitewater Township	\$2,236
48. Woodlawn Village	\$1,132
49. Wyoming City	\$2,411
Total Jurisdiction Fees	\$91,301

RESOLUTION OF COOPERATION

Reestablishing and Modifying the Hamilton County Regional Planning Commission and Establishing the Planning Partnership (approved by HCRPC: 10-4-2002)

Article VII. FINANCIAL PROVISIONS

Apportionment of Cost. On the effective date of this Agreement, the membership fee for each municipal planning commission and each township board of trustees shall be calculated based on the sum of the area index (current area of the jurisdiction divided by the average area of all Hamilton County jurisdictions) and the assessed valuation per capita index (assessed valuation per capita of the jurisdiction divided by the average assessed valuation per capita for all Hamilton County jurisdictions) as indicated in Attachment A.

Each political jurisdiction shall be ranked by its summary index number, and the 49 jurisdictions shall be divided into quintiles as shown in Attachment A for the year 2001. Fees shall be assessed in accordance with the following schedule for the year 2001: 1st quintile \$500; 2nd quintile \$1,000; 3rd quintile \$2,000; 4th quintile \$3,000; 5th quintile \$4,000; City of Cincinnati \$5,000. (Note: See Attachment A of Resolution of Cooperation for a listing of communities in each quintile.)

The Summary Index shall be calculated annually using the most current data available for population, area and assessed valuation. The HCRPC membership fee for each quintile shall be adjusted annually based on the rate of inflation as identified in the Consumer Price Index calculated by the Bureau of Labor Statistics for “all urban consumers, not seasonally adjusted, U.S. city average, all items”. The resulting fees shall be modified annually to assure that the membership fee for each jurisdiction does not exceed 35 cents per capita beginning in 2003 and adjusted annually, based on the rate of inflation, in the same manner as the membership fees for each quintile. Annual membership fees will be invoiced in December of each year.

Subject to approval of the Hamilton County Board of County Commissioners, the remainder of such cost of maintaining the HCRPC shall be paid by the Board of County Commissioners.

Appropriation. The Commission shall at its regular January meeting each year make appropriation for its expenses for that year, which appropriation may be modified or supplemented from time to time during the year by the Commission, but shall at no time exceed the total amount received or due from cooperating municipalities, townships, county government, public agencies or from other sources.

* Note:

Per Article VIII, jurisdictions in the fourth or fifth quintile with less than 20,000 population (indicated by * after the jurisdiction name) may pay fees of one-half the rate established for the quintile. The reduced rate is listed in the fee schedule.

HAMILTON COUNTY REGIONAL PLANNING COMMISSION

Jurisdiction Membership Fees – 2008

Jurisdiction	2008 Fee
1. North Bend Village	\$242
2. Arlington Heights Villg.	\$362
3. Addyston Village	\$406
4. Cheviot City	\$603
5. Elmwood Place Village	\$603
6. Golf Manor Village	\$603
7. Greenhills Village	\$603
8. Lincoln Heights City	\$603
9. Milford City	\$603
10. Mount Healthy City	\$603
11. North College Hill City	\$603
12. Fairfax Village	\$779
13. Glendale Village *	\$880
14. Terrace Park Village	\$913
15. Newtown Village	\$972
16. Crosby Township	\$1,104
17. Cleves Village	\$1,121
18. Woodlawn Village	\$1,132
19. Deer Park City	\$1,205
20. Harrison City	\$1,205
21. Lockland Village	\$1,205
22. Loveland City	\$1,205
23. Norwood City	\$1,205
24. Reading City	\$1,205
25. Silverton City	\$1,205
26. St. Bernard City	\$1,205
27. Evendale Village	\$1,241
28. Mariemont Village	\$1,370
29. Amberley Village	\$1,376
30. Harrison Township *	\$1,808
31. Sharonville City *	\$1,808
32. Symmes Township *	\$1,808
33. Columbia Township	\$1,856
34. Whitewater Township	\$2,236
35. Village of Indian Hill City *	\$2,374
36. Forest Park City	\$2,411
37. Madeira City	\$2,411
38. Miami Township	\$2,411
39. Wyoming City	\$2,411
40. Delhi Township	\$3,616
41. Springfield Township	\$3,616
42. Montgomery City	\$3,617
43. Springdale City	\$3,617
44. Sycamore Township	\$3,617
45. Anderson Township	\$4,823
46. Blue Ash City	\$4,823
47. Colerain Township	\$4,823
48. Green Township	\$4,823
49. Cincinnati City	\$6,028
Total Jurisdiction Fees	\$91,301

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